

SECTION 1 PRE-FLIGHT OPERATIONS, INFLATION AND TAKE-OFF		
Use of checklist, airmanship, control of balloon by external visual reference, look-out procedures, etc. apply in all sections.		
a	Pre-flight documentation, flight planning, NOTAM and weather briefing	
b	Balloon inspection and servicing	
c	Load calculation	
d	Crowd control, crew and passenger briefings	
e	Assembly and layout	
f	Inflation and pre-take-off procedures	
g	Take-off	
h	ATC compliance(if applicable)	
SECTION 2 GENERAL AIRWORK		
a	Climb to level flight	
b	Level flight	
c	Descent to level flight	
d	Operating at low level	
e	ATC compliance (if applicable)	
SECTION 3 EN-ROUTE PROCEDURES		
a	Dead reckoning and map reading	
b	Marking positions and time	
c	Orientation and airspace structure	
d	Maintenance of altitude	
e	Fuel management	
f	Communication with retrieve crew	
g	ATC compliance	
SECTION 4 APPROACH AND LANDING PROCEDURES		
a	Approach from low level, missed approach and fly on	
b	Approach from high level, missed approach and fly on	
c	Pre-landing checks	
d	Passenger pre-landing briefing	
e	Selection of landing field	
f	Landing, dragging and deflation	
f	ATC compliance (if applicable)	
h	Actions after flight	
SECTION 5 ABNORMAL AND EMERGENCY PROCEDURES		
a	Simulated fire on the ground and in the air	
b	Simulated pilot light and burner failures	
c	Other abnormal and emergency procedures as outlined in the appropriate flight manual.	
d	Oral questions	